

Guidelines for Organising Meetings and Events Outside the EAACI Congress

To ensure the success of the EAACI Congress and protect the value of its official programme, we kindly ask all partners and participants to follow the guidelines below when planning any external meetings or activities.

External Meetings and Events

- EAACI does not allow **open-invitation meetings or events** related to allergy and clinical immunology during the Congress or within **three days before or after** the event.
- **Sponsored meetings** are not permitted during the same period, as well as **three days before and after** the Congress.
- We ask industry partners to respect these limitations and avoid supporting external activities that conflict with EAACI's schedule.

Scientific Symposia

- **Scientific sessions, workshops, or presentations** outside the official Congress venue are not permitted during the Congress or within **three days before and after** the event.
- All **industry symposia** will take place inside the Congress venue on **Friday, Saturday, and Sunday**.

Closed Meetings and Social Events

- Invitation-only meetings and social gatherings are allowed **outside programme hours**:
 - **Friday**: before 07:00 or after 22:00
 - **Saturday–Monday**: before 07:00 or after 18:00
- Small internal meetings (≤35 participants) such as speaker briefings, investigator discussions and company staff briefings/events do not require EAACI approval, provided they follow these time restrictions and are not open-invite.

Press and Promotional Events

- **Press events** held outside the venue are allowed if limited to company staff and accredited media only.

Internal Staff Meetings

- Companies may organise **internal meetings** for delegates they support, including those with more than **40 participants**, as long as they do not overlap with the official programme or duplicate its content.
- Programmes for these meetings should be submitted to **sponsors@eaaci.org** for review.